

## Information Sheet for “UI for Smart Charging” Study

Wednesday, October 2, 2019

### Aim and objective:

- The purpose of the UI for Smart Charging study is to understand how industry practitioners apply the transparency ideal in a smart city infrastructure project.
- Participation involves no identified personal benefits or risks.

### Right to withdraw:

- If you want to withdraw from the study, please send an email indicating so to the researcher at the address listed below.

### Data collection:

- We will collect data throughout the study in the form of project notes, journals, photos, audio/video recordings, interview transcripts, meeting reports, presentation slide decks, drawings, sketches.
- Data may contain personal information such as names and visual likeness captured in written or audiovisual form.

### Data use:

- Data captured during this project will only be used for research and development purposes. In particular, data may be used for scientific journal articles and conference papers.

### Data storage:

- All collected data is stored on computing equipment maintained by TU Delft or on non-public cloud computing facilities.
- Only the study team will have access to stored data.
- Data will be retained for 5 years after which it will be destroyed. Data retention may be extended if a follow-up research study is conducted.

### Data sharing:

- Data may be shared with the following project partners: Gemeente Amsterdam, Stichting ELaadNL, AMS Institute, The Incredible Machine.
- Data will not be shared with parties not directly involved in the project.
- Before publication in scientific journal articles and conference papers, we will strive to anonymize all data. However, there is no guarantee that third parties may not be able to reengineer personal information from publications.
- Due to the low number of participants 100% anonymity cannot be guaranteed.

### Right to know:

- Participants can request access to any data collected and if desired ask for rectification or erasure of personal information therein.

### Researcher contact details:

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To contact the TU Delft Data Protection Officer please email [privacy-tud@tudelft.nl](mailto:privacy-tud@tudelft.nl).

## Consent Form for “UI for Smart Charging” Study

*Please tick the appropriate boxes* **Yes** **No**

### *Taking part in the study*

I have read and understood the study information dated October 2, 2019, or it has been read to me. I have been able to ask questions about the study and my questions have been answered to my satisfaction.

I consent voluntarily to be a participant in this study and understand that I can refuse to answer questions and I can withdraw from the study at any time, without having to give a reason.

I understand that taking part in the study involves the researcher participating in project meetings and design workshops and recording observations in a written journal and taking photographs.

### *Use of the information in the study*

I understand that information I provide will be used for scientific journal articles and conference proceedings.

I understand that personal information collected about me that can identify me, such as my name or my visual likeness, will not be shared beyond the study team.

### *Future use and reuse of the information by others*

I give permission for the anonymized observations and photographs that involve me to be archived in a scientific data repository so it can be used for future research and learning.

## *Signatures*

\_\_\_\_\_  
Participant name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I have accurately read out the information sheet to the potential participant and, to the best of my ability, ensured that the participant understands to what they are freely consenting.

\_\_\_\_\_  
Researcher name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

For further information please contact Kars Alfrink: +31 651 435 484 / [c.p.alfrink@tudelft.nl](mailto:c.p.alfrink@tudelft.nl)